



TO: Tenants of Bell Plaza

FROM: Building Management Office

DATE: August 20, 2025

RE: TRIA (next door) to use shared loading dock for crane

Dear Tenants,

Please be advised that **loading dock access at Bell Plaza will be partially restricted on Wednesday, August 27th, from approximately 8:00 AM to 12:00 PM.**

During this time, TRIA (the adjacent building) will be utilizing a crane positioned in the shared loading dock area to hoist equipment onto its roof. While **small delivery vehicles may still be able to access the dock, large or long vehicles, including semi-trucks, will not be able to pass through or utilize the Bell Plaza loading dock.**

If you have scheduled a delivery involving a large vehicle during this window, we kindly ask that you **reschedule to avoid any disruption.**

Thank you for your understanding and cooperation.

Kind regards,

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